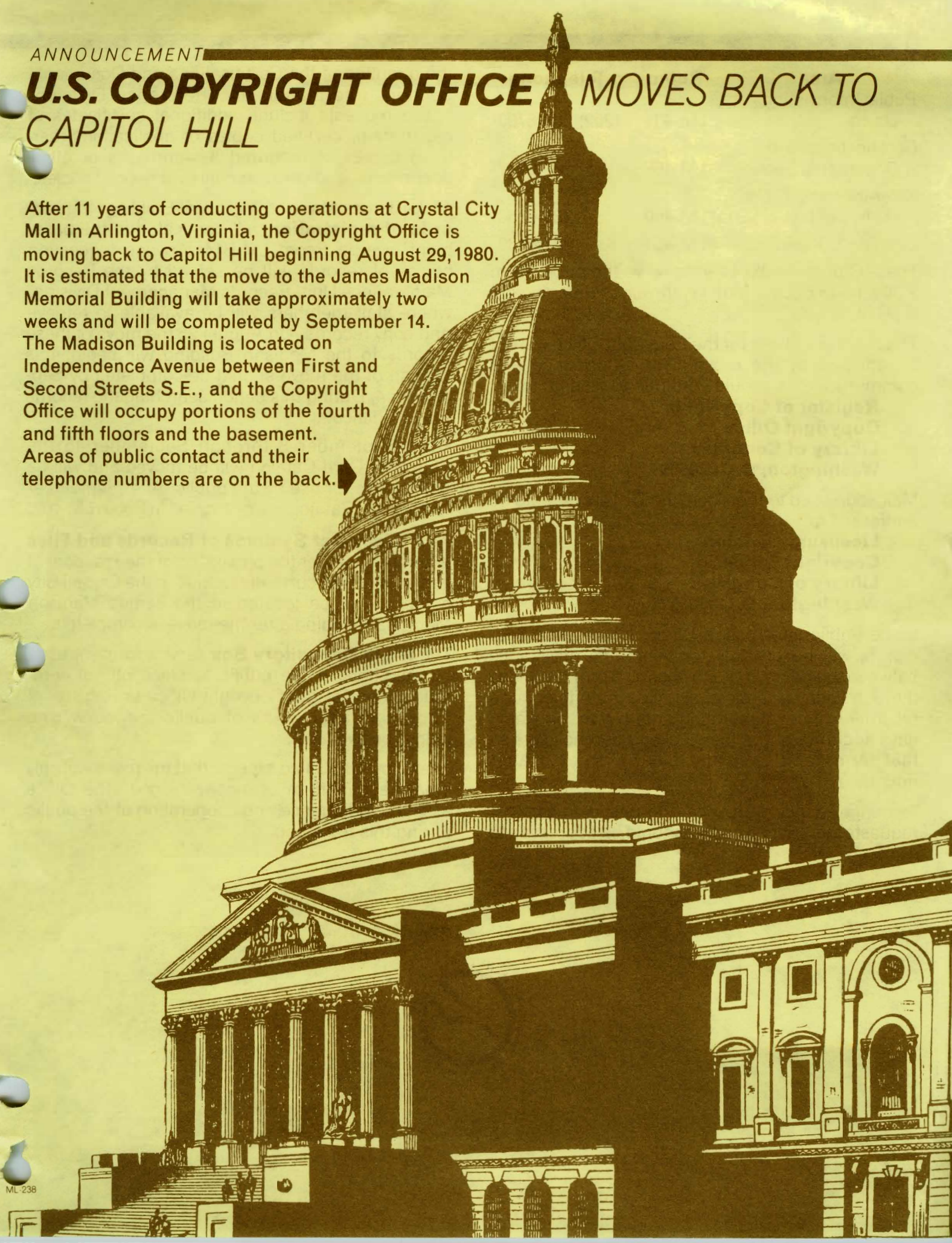


ANNOUNCEMENT

U.S. COPYRIGHT OFFICE MOVES BACK TO *CAPITOL HILL*

After 11 years of conducting operations at Crystal City Mall in Arlington, Virginia, the Copyright Office is moving back to Capitol Hill beginning August 29, 1980. It is estimated that the move to the James Madison Memorial Building will take approximately two weeks and will be completed by September 14. The Madison Building is located on Independence Avenue between First and Second Streets S.E., and the Copyright Office will occupy portions of the fourth and fifth floors and the basement. Areas of public contact and their telephone numbers are on the back. ▶



Area	Room	Telephone
Public Information Office	LM-401	(202) 287-8700
Certifications and Documents Section	LM-458	287-6787
Reference and Bibliography Section	LM-450	287-6850
Licensing Division	LM-454	287-8130

These Offices will be open to serve the public from 8:30 a.m. to 5 p.m., Monday through Friday (except legal holidays).

The mailing address for the Copyright Office will not be affected by the move. Correspondence and communications should continue to be sent to:

**Register of Copyrights
Copyright Office
Library of Congress
Washington, D.C. 20559**

Mail addressed to the Licensing Division should be addressed to:

**Licensing Division
Copyright Office
Library of Congress
Washington, D.C. 20557**

In the Public Information Office, Information Specialists will be on duty for telephone assistance between the hours of 8:30 a.m. and 6 p.m., Monday through Friday (except legal holidays). A telephone recorder will be in operation after 6 p.m. on weekdays and throughout the weekend and holidays so that forms and circulars may be ordered after hours.

To minimize inconvenience and delays in service, requests for certified copies should be addressed to

the attention of the Certifications and Documents Section, Information and Reference Division. These requests include additional certificates of registration, certified copies of applications, certified copies of recorded assignments or other documents, and certified copies of deposit copies.

At the James Madison Memorial Building, the **records of registration** will be located in the basement level in Room LM-B14. Anyone requesting copies of records will be served by the Records Maintenance Unit, Records Management Division, where staff members will be available to retrieve and copy records. On August 25 the move of these records to the Madison Building will begin; this portion of the move should be completed by September 4. During this period searching the records may be difficult.

From September 8 through September 15 the Copyright Card Catalog will be moved and will be unavailable for use by the public. After September 15 the Card Catalog will be located in Room LM-402.

All **Privacy Act Systems of Records and Files** maintained under the provisions of the Freedom of Information Act currently located in the Crystal City complex will be located in the James Madison Memorial Building after the move is completed.

The **Night Depository Box** service formerly used by members of the public to place official communications to the Copyright Office or Register of Copyrights after hours of public service will no longer be available.

The Copyright Office expects that the move will only create a minimum of inconvenience. The Office asks the indulgence and cooperation of the public during this transition.

